

SOMERSET EDUCATION SERVICES

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HEADTEACHER: NICOLA ROBERTS

ASH STAR

Newspaper Contributions Needed!

Dear children, parents and carers,

The Ash Star is back and we are excited to announce the launch of our new website, <https://news.ashprimaryschool.co.uk> !

This will provide a way for you to send us news, achievements, and pieces of amazing work or creative writing which you would like us to feature in the summer issue of the newspaper.

How To Use Our Website

All teachers have been given a login card for every child in year 2 and above.

Once you have your login card you need to go to <https://news.ashprimaryschool.co.uk> and log in. You will see our four categories:

Forum
ACHIEVEMENTS
CREATIVE WRITING
NEWS
SPORT

Click on the category you would like your news to be in.



Then you will see a screen that looks like this:

The screenshot shows a web form titled "Create New Topic in 'ACHIEVEMENTS'". It includes a text input field for the "Topic Title (Maximum Length: 80)", a rich text editor with formatting options (bold, italic, quote, bulleted list, numbered list, link), a "Topic Tags" input field, a checkbox for "Notify me of follow up replies via email", a yellow warning box stating "Maximum file size allowed is 10000 KB.", an "Attachments" section with a "Choose file" button and "No files chosen" text, a red "Add another file" link, and a green "Submit" button. Four blue callout boxes with arrows provide instructions: "Put the title of your contribution here." points to the title field; "Put a summary of your news here, or click 'Choose file' to attach a photo or a piece of writing from Word." points to the rich text editor; "Attach a photo if you have one." points to the "Choose file" button; and "Click submit when you're done." points to the "Submit" button.

After you have clicked submit, your news will be checked by one of our editors and will then be added into the newspaper.

News from children in Y1 and YR

If you are a parent/carer of a child in one of these year groups and would like to submit news on their behalf, please do so by emailing a photograph and/or summary of the achievement/news to the office at office@ashprimaryschool.co.uk. Your child's news will then be sent on to the newspaper team.

We look forward to receiving your contributions!

Yours sincerely,
Ash Star Newspaper Team

